

Sent on Behalf of Dr. Adrew Zuckerman, Chief Information Officer:

Greetings,

There is a process in place for hotspot requests that begins with a PGCPs staff member completing a Google request form. Only PGCPs staff/Tech Team can fill out the request, and we ask for the SchoolMax household number to ensure devices are not sent out in duplicate to the same household. Once the request to assign a hotspot to a specific student has been received and the hotspot has been enabled, we will notify the school staff member that the hotspot is ready with next steps of instructions. Once the device is ready and available, students/guardians will be notified.

We will work with the school after January 18, 2022, to convert the family over to broadband internet access (if eligible) through the federal affordable internet connectivity program and collect back the hotspot for emergency use in the future.

Thank you.

--

Anika Marshall
Administrative Secretary
Area 3 Office
Prince George's County Public Schools -- John E. Howard
4400 Shell Street
Capitol Heights, MD 20743
301-669-6000, Ext. 45216
301-669-6030 (f)
anika.marshall@pgcps.org

TOP 5 Strengths (StrengthsFinder): Responsibility, Achiever, Developer, Belief, Relator