



Shawn Matlock

Director, Dept. of Capital Programs

REQUEST FOR PROPOSAL ADDENDUM No. 4

Issued by: DEPARTMENT OF CAPITAL PROGRAMS PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: July 30, 2019 No. of Pages: 1 (excluding attachment)	Date/Time of Proposal Submission: Monday, August 8, 2019 (2:00 p.m.)
	DCP No.: DCP19-10	Issued Date: June 25, 2019
TITLE: On-Call Commissioning Services		

TO: ALL PROSPECTIVE BIDDERS AND OTHER RECEIPIENTS OF BID DOCUMENTS (CONTRACT DRAWINGS & SPECIFICATIONS; QUESTIONS/ANSWERS)

This Addendum is hereby made a part of the Contract Document, which will be the basis of the Contract. This Addendum is issued to modify and/or correct the original Contract Documents issued on **June 25, 2019**. Prospective Offerors are requested to attach this Addendum to your Contract Documents. **Receipt of this Addendum must be acknowledged on the Bid Form.** Failure to do so may subject the bidder to disqualification.

MODIFICATIONS TO THE SOLICITATION PROPOSAL SUBMISSION DATE

DELETE the current Proposal Submission Due Date of "Tuesday, July 30, 2019 @ 2:00 p.m. EDT" wherever it appears and REPLACE with the new Proposal Submission Due Date of "Monday, August 8, 2019 @ 2:00 p.m. EDT".

SPECIFICATIONS

ADD Minority Business Enterprise Utilization Affidavit Attachment A.P. 3325

The Board of Education of Prince George's County Administrative Procedure No. 3325 (attached) is applicable and will be part of the solicitation requirements.

NOTE: If you have already submitted your response you do not have to resubmit the entire package. Please submit 1) that you acknowledge receipt of both Addendum 3 and Addendum 4, and 2) a complete and signed Attachment 1 to A.P. 3325 Minority Business Enterprise Utilization Affidavit. Return to **DCPPO 13300 Old Marlboro Pike, Trailer 6, Upper Marlboro, MD 20772**, ATTN: Vera Jones by **Monday, August 8, 2019 (2:00 p.m. EST)**

END OF ADDENDUM NO. 4

MINORITY BUSINESS ENTERPRISE UTILIZATION AFFIDAVIT

The undersigned as contractor does hereby make the following Affidavit. I acknowledge the Minority Business Enterprise participation of thirty percent (30%), unless otherwise stated in the bid documents for the contract with the Prince George's County Board of Education and commit to make a good faith effort to achieve this requirement

In the solicitation of subcontract quotations or offers, all Minority Business Enterprise (MBE) subcontractors were provided not less than the same information and amount of time to respond to the solicitations as non-minority business enterprise subcontractors.

The solicitation process was conducted in such a manner so as to otherwise not place MBE subcontractors at a competitive disadvantage to non-MBE subcontractors.

I understand and agree, that if awarded the contract, we will implement the provisions of the above paragraph with respect to subcontracts to be let after the award of the contract, but that such subcontracts will not be let until the Board of Education has reviewed and approved the Minority Business Enterprises submittals. I understand that the failure to submit the affidavit to the Board of Education shall result in a determination that this bid is non-responsive.

I understand and agree that, if awarded the contract, I will and do hereby authorize representatives of the Board of Education and the Interagency Committee for Public School Construction to examine, from time to time, the books, records and files of this organization to the extent that such data relates and pertains to the affirmative action pursuant to this contract.

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing document are true and correct to the best of my knowledge, information, and belief.

Company Name

Signature

Date

Address

Print Name

Sworn and subscribed before me this day _____ of _____ 20 ____.

Notary Public
