



Shawn Matlock

Director, Dept. of Capital Programs

IFB ADDENDUM No. 3

Issued By: DEPARTMENT OF CAPITAL PROGRAMS PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: July 14, 2020 No. of Pages: 3 (excluding attachment)	Date/Time Of Proposal Submissions: July 29, 2020 at 2:00PM
	IFB No.: DCP20-021	Date IFB Issued: June 23, 2020
TITLE: Electronic Signs at 19 PGCPS Schools		

TO: ALL PROSPECTIVE PROPOSERS AND OTHER RECEIPTS OF RFP DOCUMENTS (CONTRACT DRAWINGS & SPECIFICATIONS; QUESTIONS/ANSWERS)

This Addendum is hereby made a part of the Contract Document, which will be the basis of the Contract. This Addendum is issued to modify and/or correct the original Contract Documents issued on **June 23, 2020**. Prospective Offerors are requested to attach this Addendum to your Contract Documents. **Receipt of this Addendum must be acknowledged on Appendix A.** Failure to do so may subject the proposer to disqualification.

RFP PROCUREMENT MILESTONES

Proposal Submissions • **DELETE** all references to Monday, **July 20, 2020 (12:00 PM – 2:00PM)** submission deadline and **REPLACE** with Wednesday, **July 29, 2020 (12:00 PM – 2:00PM)**.

REMOVE UNDER 13.0 MINORITY BUSINESS ENTERPRISE PROGRAM

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.

The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall MBE goal of thirty (30%) percent established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors are required to attempt to achieve this goal from State of Maryland certified MBE firms.

The sub goals established for this project are:

- seven **(7)** percent from certified African American-owned businesses
- four **(4)** percent from certified Asian-owned businesses
- balance from any certified Minority Business Enterprise

a) MBE Participation Forms Required with Bid Submission

As described in the solicitation documents, this project is governed by Minority Business Enterprise Procurement Procedures – Administrative Procedure 3325. The bidder is

required to submit, with its bid, the following completed forms:

- Attachment A – Certified MBE Utilization and Fair Solicitation Affidavit and
- Attachment B – MBE Participation Schedule

The submittal of a completed and signed Attachment 1 (State Attachment A) - Certified MBE Utilization and Fair Solicitation Affidavit and a completed and signed Attachment 2 (State Attachment B)- MBE Participation Schedule indicates the bidder's or offeror's recognition and commitment to attempt to achieve the MBE goal and/or MBE sub goals, if applicable, for the specific project.

b) MBE Participation Forms Required of Successful Bidder ONLY

NOTE: The following documentation shall be considered as part of the contract, and shall be furnished by the apparent low bidder or successful offeror to the MBE Liaison or designated person, within ten (10) working days from notification that the firm is the apparent low bidder or successful bidder:

- Attachment 4 (State Attachment D) - Minority Business Enterprise Subcontractor Project Participation Statement [completed and signed by the prime contractor and each MBE firm listed on Attachment 2 (State Attachment B) - MBE Participation Schedule] and
- Attachment 3 (State Attachment C) - Outreach Efforts Compliance Statement [signed and completed by the bidder].

ADD UNDER 13.0 MINORITY BUSINESS ENTERPRISE PROGRAM

A. The Board of Education of Prince George's County Administrative Procedure No. 3325 (see APPENDIX G) is applicable and will be part of the bid requirements. Forms to be used by all respondents for the applicable procedure will be attached to each response. The "Minority Business Enterprise Utilization Affidavit, Attachment 1" MUST BE submitted AT THE TIME OF BID OPENING. Failure to adhere to the guidelines outlined in this procedure, may result in your firm being ruled non-responsive and may jeopardize any future awards.

B. The successful bidder for this project shall attempt to achieve the overall MBE goal of 20% of the total dollar value of the contract for this project from certified minority business enterprises (MBE), either directly or indirectly. The respondent agrees that this amount of the contract will be performed by certified minority business enterprises.

C. Only those businesses registered in the Purchasing I-Supplier database and listed in the Minority Business Enterprise Office directory for the Board of Education of Prince George's County as a certified minority vendor at the time of any respective proposal opening, shall be recognized as a "Certified Minority Business." If not listed, evidence of acceptable certification from the Maryland Department of Transportation (MDOT), Prince George's County Government (SDDD) and the Washington Metropolitan Area Transit Authority (WMATA) must be provided to the Board's Purchasing Office prior to any respective proposal opening. For additional information contact the Minority Business Office at 301-952-6563.

D. The Board of Education of Prince George's County strongly encourages its Contractors to maximize the use of qualified locally based minority and women-owned business within the geographical boundaries of Prince George's County. The respondent or proposer should be able to verify, through documentation that good faith efforts were engaged to maximize

the use of qualified local minority and women-owned businesses in Prince George's County. Documentation of good faith efforts may be required to be submitted in the sealed proposal or proposal packet on the date and at the time due for the respective proposal or proposal submittal.

END OF POST ADDENDUM NO. 3