



Office of Purchasing and Supply Services
Facilities Administration Building
13300 Old Marlboro Pike, Room 20
Upper Marlboro, MD 20772
301-952-6560 Fax: 301-952-6605

Robert Johnson, Esq., Director

NOTICE OF CONTRACT AWARD

October 6, 2017

H.M. Sweeny Co.
8373 Ardwick Ardmore Road
Landover, MD 20785
Tel: 301.322.9100
Contact: Michael Strohecker
Email: mike@hmsweeny.com

Buyer: Dariya Jackson
Phone: 301.952.6726
Fax: 301.952.6605
Email: Dariya.Jackson@pgcps.org

Subject: IFB 047-17 – Furnishing and Delivering Miscellaneous Heating, Air Conditioning and Refrigeration Parts

H.M. Sweeny Co. has been selected as the vendor to provide services in accordance with the above-mentioned **IFB 047-17**. This contract sets-forth the terms and conditions and is provided for your review and acceptance. Any changes or additions made by your company must first be accepted by the Purchasing Division before the contract is valid.

The intent of this contract is to provide the Board with an expedited means of procuring supplies and/or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board will not be held to purchase any particular Brand, in any groups, prices or discount ranges, but reserves the right to purchase any item/items listed in the price schedule submitted.

Until the contract is signed by **H.M. Sweeny Co.** and the BOARD, authorization for commence to service sites on behalf of the contract is forbidden. Please sign below and return all documents to the PURCHASING OFFICE within Ten (10) business days. Failure to sign the contract award and return all required documents within the specified time, shall rule your offer null and void and, therefore, award shall be made to the next low responsive bidder.

INITIAL CONTRACT TERM

The initial term of the contract will be for the following contracted period. Prices shall remain firm for the initial term of the contract. This contract is effective from **October 1, 2017 – September 30, 2020**.

OPTION TO RENEW CONTRACT

Upon satisfactory service and by mutual agreement the BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY reserves the right to renew the contract. The term of renewal shall not exceed two (2) additional one (1) year periods.

CONTRACT AWARD ESTIMATED AMOUNT

The estimated amount of award is:

\$500,000.00

THIS NOTICE OF AWARD IS NOT AN ORDER TO COMMENCE SERVICE/WORK OR TO MAKE DELIVERIES at this time. Commence service/work/deliveries only after receipt of a purchase order(s) signed by the Purchasing Agent.

ALL PURCHASE ORDERS placed throughout the terms of the contract will require delivery/service in accordance with the offered time(s).

LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

AVAILABILITY OF FUNDS

The contract shall be deemed executory only to the extent of appropriations available to the BOARD for the purchase of such articles. The obligation of the BOARD on all contracts, including those which envision funding through current and successive fiscal years, shall be contingent upon actual Board appropriations for the fiscal year(s) involved.

This notice of award, plus the solicitation, your offer and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the **IFB 047-17** for all applicable terms and conditions.

CRIMINAL BACKGROUND CHECK/PHOTO IDENTIFICATION BADGE

It is the responsibility of the Consultant to make certain that its employees, agents, volunteers, and contractors who have contact with students be fingerprinted and have a background check in compliance with Title 5, Subtitle 5, Part VI. of the Family Law Article of the Maryland Code.

A. Employees Having Direct Contact with Students:

Any and all current and future employees of Consultant/Contractors who may have direct contact with students must have a criminal background check and fingerprinting conducted by the Finger Printing Office of the Board before 14 days before beginning work. Previous background checks will not be accepted. The fee for the background check shall be paid by the Consultant/Contractors by check or money order at the time the fingerprinting is performed. No employee can begin work in a PGCPs Schools until results have been received. Violation of this provision may result in Termination for Cause.

B. Employees Do Not Have Direct Contact With Students:

Employees of Consultant/Contractor who will be placed in a PGCPs Schools but will not have direct contact with students must have on record a Criminal Justice Information Service (CJIS) and NCIC background checks. Copies of the background checks must be forwarded to the Contract Officer before services can commence. Every two years the Consultant shall submit copies of background checks to the Contract Officer. Should any employee be flagged during the term of this agreement, the Consultant shall contact the Contract Officer within 24 hours of notification. Violation of this provision may result in Termination for Cause.

C. Employment of Child Sex Offenders:

The Consultant/Contractor shall at all times be compliant with the Criminal Procedure Article of Annotated Code of Maryland Section 11-722 that states that a person who enters a contract with a County Board of Education or a nonpublic school may not knowingly employ an individual to work at a school if the individual is a registered child sex offender. If a registered child sex offender is employed by the Consultant/Contractor, the Consultant/Contractor is prohibited from assigning that employee to perform management, delivery, installation, repair, construction or any other type of services on any The Board property. Violation of this provision may result in Termination for Cause.

LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

INSURANCE

A Certificate of Insurance, made in favor of the Board of Education of Prince George's County, Upper Marlboro, Maryland 20772-9983, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD within ten (10) business days. The certificate should reference the Solicitation Number as shown herein. It will be the responsibility of the contractor to ensure that a current Certificate of Insurance is on file in the Purchasing Office during the entire period of the contract.

This notice of award, plus the solicitation and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the **IFB 047-17** for all applicable terms and conditions.

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:

SIGNATURE

DATE

SIGNATURE

DATE

NAME

Robert Johnson, Esq.

NAME:

TITLE

Director, Purchasing & Supply Services

TITLE

FIRM

FOR THE BOARD OF EDUCATION
OF PRINCE GEORGE'S COUNTY
UPPER MARLBORO, MARYLAND 20772

CONTRACT PRICING

Item Description	Manufacturer	Current List Price	Percent Discount	Discount price
Low Presser Control #010-1402	Ranco	\$164.13	50%	\$82.00
Flame Probe #REZ43594	Reznor	\$40.00	50%	\$20.00
Hard Start Kit # SPP7S	Supco	\$47.00	55%	\$21.15
Temperature Control #1609-101	White Roger	\$123.06	50%	\$61.51
Compressor - #H22A623DBLA	Bristol	\$979.76	25%	\$703.00
Compressor #06DX537*BA1200	Carrier	\$8,034.60	30%	\$5,624.22
2.5" Pressure Gauge #49001	Ritchie	\$30.88	40%	\$18.53
Condenser coil cleaner #4291-08	NuBrite	\$29.40	30%	\$20.58
3/8" ODF Filter Drier -EK083S	Alco	\$33.06	50%	\$16.53
Circuit Board RSKP0009	Amana	\$222.84	40%	\$133.70
Nu-Brite Coil # 4291-08	Calgon	\$29.40	50%	\$20.58
Cleaner 40/60f- 6142-06	Cooper	\$100.00	50%	\$50.00
24V Coil - # RB9E5	Jackes-Evans	\$178.02	25%	\$133.52
1/2 ODS Access Tee - A31138	J/B Industries	\$18.82	35%	\$12.23
SPDT 24V Fan - # 90-293Q	RBM	\$14.87	50%	\$7.44
Relay Compressor - AWG5524EXN	Tecumseh	\$1,086.85	50%	\$543.43
Control Board #-33102956000	York	\$181.16	40%	\$108.70
120 Motor - M9174c1025	Honeywell	\$1,464.89	50%	\$732.45

Manufacturer	% off Mfg's list price
Alco Controls Div.	50%
Allanson	50%
Amana	40%
Beverage Air	30%
Bohn	50%
Bristol	25%
Calgon	30%
Carrier	30%
Cooper	50%
Friedrich	50%
Gen. Electric (Mars)	40%
Heat Controller	15%
Honeywell (Tradeline)	50%
Honeywell	50%
Hoshizaki	40%
Imperial Eastman	50%

Jackes-Evans	25%
Jarrow	40%
J/B Industries	35%
Klixon (Mars)	40%
Lake Chemical (La-Co)	30%
Lau	40%
McDonald & Miller	10%
Paragon	50%
Randell	50%
Ranco	50%
Reznor	50%
Ritchie Yellow Jacket	40%
Robertshaw	50%
Robinair	50%
Sealed Unit	55%
Suntec	50%
Taco	40%
Tecumseh	50%
TIF	50%
Trane	60%
True	50%
Victory	30%
Virginia KMP	25%
White Rodgers	50%
York	40%
Additional Manufacturer Discounts Offered	
Spot Coolers	50%
Mastercool	50%
Mars	40%
Modine	30%
Weitron Refrigerant	40%
Coolgas Refrigerant	40%
Dupont freon Refrigerant	40%



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER
	PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664
	E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM
	INSURER(S) AFFORDING COVERAGE
	INSURER A: FEDERATED MUTUAL INSURANCE COMPANY NAIC # 13935
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED HENRY M SWEENEY CO 8371 ARDWICK ARDMORE RD LANDOVER, MD 20785-1622	394-908-8
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COVERAGES

CERTIFICATE NUMBER: 152

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	N	N	0698942	11/01/2016	11/01/2017	EACH OCCURRENCE \$1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000							
	MED EXP (Any one person) EXCLUDED							
	PERSONAL & ADV INJURY \$1,000,000							
GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$2,000,000		
OTHER:						PRODUCTS - COMPIOP AGG \$2,000,000		
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO	N	N	0698942	11/01/2016	11/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000	
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐						BODILY INJURY (Per person)	
	HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐						BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE	N	N	0698945	11/01/2016	11/01/2017	EACH OCCURRENCE \$3,000,000	
	DED ☐ RETENTION ☐						AGGREGATE \$3,000,000	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐ N / A	N	0698946	11/01/2016	11/01/2017	☒ PER STATUTE ☐ OTH-ER	
		E.I. EACH ACCIDENT \$500,000						
		E.I. DISEASE - EA EMPLOYEE \$500,000						
		E.I. DISEASE - POLICY LIMIT \$500,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: IFB 047-17

CERTIFICATE HOLDER

394-908-8
BOARD OF EDUCATION OF PRINCE GEORGES COUNTY
13300 OLD MARLBORO PIKE
UPPER MARLBORO, MD 20772-2858

152 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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